

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting August 8, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of July 11, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on July 12, 2017.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
optinum	\$ 168.72
bobs uniform	\$ 132.50
defender emergency products	\$ 1,810.02
taylor oil co	\$ 704.05
verizon	\$ 162.19
state of new jersey	\$ 7.50
william gotto	\$ 513.57
mike acampora	\$ 128.56
firefighter 1	\$ 4,778.00
cit	\$ 97.00
ramtown fire co	\$ 23,833.33
netlink web services	\$ 199.00
Total	\$ 32,534.44

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Bommer – Yes
- Scarlato – Yes
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes, present on my own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

- VFIS – Accident and Sickness renewal questionnaire
- Barry Osborn – Additional audit materials that were requested
- Additional medical bills for Michael Ott and Lou Gallo forwarded to VFIS for payment
- Letter sent to VFIS updating the Board’s officer list
- E-mail sent to ADP requesting change in address for statements

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Received

VFIS- Accident and Sickness questionnaire
Request from Barry Osborn for additional audit information
Medical bill – Lou Gallo
Medical bill – Michael Ott
Liberty Mutual refund check - \$3,264.18
Valic distribution request – J. Thompson
Monthly Fire Bureau reports

COMMITTEES

Executive Board

Meeting on 7/27/17 attended by Commissioners Scarlato and Bommer.
Discussed installation of water pipe on Route 547 and additional hydrants at Solider Memorial Park. Ladder 591 is on-loan to Madison Park for the next 30 – 60 days.
The next meeting will be on 8/24/17.

Chief's Report

All monthly reports were turned in by the chief.
Reported that all companies are on dual dispatch for all fire calls.
Nothing further to report

Chief Engineer

Tanker 495 gaskets have been replaced
Engine 475 had side view mirror replaced and it broke again. Waiting for new replacement mirror.
Ladder 490 is not starting properly. May possibly be a fuel injection issue. A service call will be placed to have this issue reviewed.
Engine 480 – bad valve stem on one of the tires has been replaced

Chief Engineer will begin to obtain prices for the annual maintenance service.

Purchaser

Commissioner Bailey stated he has been in contact with ALLCOM regarding the portable microphones that we have not received yet. He will contact ALLCOM again to find out the status of the microphones.

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Chief Eadicicco requested the following equipment be purchased:

• Boston Leather Radio Strap	28 @ \$28.04 each	Total \$785.12
• Boston Leather Anti Sway	28 @ \$6.79 each	Total \$190.12
• Boston Leather Radio holder	28 @ \$26.99 each	Total \$755.70
• FoxFire Helmet Band	<u>8@\$24.29</u> each	Total \$194.32
• 20 " 59.8CC gas Chain saw		Total \$399.99
• Chain saw case		Total \$39.99
• EMS Supplies Iron Duck BLS Backpack	2 @ \$254.99	Total \$509.98
• BVM	5 adult @ \$50 each 2 infant @ \$50 each 2 Pedi @ \$50 each	Total \$450.00
• Blood pressure cuff set		Total \$135.59
• Nasal Airway	2 @ \$20 each	Total \$ 40.00
• Stretch Bandages	4 boxes @ \$11.39 each (4x 75)	Total \$ 45.56
• Red Alert Key Fob Kiok Attendance		Total \$6,115.00
• Dragon Fire firefighting gloves	6 @ \$69.00each	Total \$414.00
• Fire hoods	6 @ 39.00 each	Total \$234.00
• Saw mount (1)		Total \$200.00
Total purchases not to exceed \$10,509.37		

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey, to purchase the above reference equipment, not to exceed \$10,509.37. Motion passed unanimously by the Board.

OLD BUSINESS:

Chief Eadicicco stated that a new manifold has been ordered for the oxygen fill station and once it has been receive, he will contact the company for installation.

Chairman Scarlato stated that the HVAC system in the building will begin to be replaced in the next 7 – 14 days.

The 2018 Budget meeting between the Board and the line officers will be on 10/5/17 at 7pm.

Membership meeting is scheduled for 8/14/17 to address two (2) potential members.

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NEW BUSINESS:

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling, to accept and approve the letter from J. Thompson requesting a distribution from his LOSAP account. Commissioner Acampora noted that Mr. Thompson is 100% vested and is no longer a member of the fire company. As such, he has the right to withdraw from his VALIC account. The motion was approved unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 20,839.34
INTEREST	\$ 1.40
TRANSFER	<u>\$ 35,000.00</u>
SUB-TOTAL	\$ 55,840.83
NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 32,534.44</u>
CLOSING BALANCE	\$ 23,306.39

SAVINGS ACCOUNT

OPENING BALANCE	\$1,882,349.57
DEPOSIT	\$ 1,675.00
INTEREST	<u>\$ 249.17</u>
SUB-TOTAL	\$1,884,273.74
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 35,000.00</u>
CLOSING BALANCE	\$1,849,273.74

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PAYROLL ACCOUNT

OPENING BALANCE	\$ 12,009.76
TRANSFER	\$
INTEREST	\$ <u>2.54</u>
SUB-TOTAL	\$12,012.30
PAYROLL	\$
FEES	\$
FEES	\$ <u> </u>
CLOSING BALANCE	\$ 12,012.30

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Bommer, and passed unanimously by the Board.

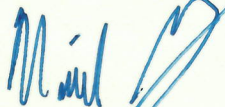
PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:37 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board